

# PAPERJET TRAVEL

## Booking Terms and Conditions

### Trading Names

PaperJet Travel is the trading name of Archetype Group (Pty) Ltd (the company).

### Booking Procedure / Security Deposit

All itineraries are confirmed upon the receipt of a security deposit of 30% of the total tour cost. You are required to pay the full cost of all flights booked as part of your itinerary. Some lodges require a deposit of 50% to secure a booking.

This deposit is taken as an understanding by the company that the participant has read, understands and agrees to abide by the Terms and Conditions as set out in this document.

### Final Payment

Final payment is due a minimum of 40 days prior to the start of your itinerary. Please ensure you take transaction times into consideration. If payment has not been received by the due date we reserve the right to treat the booking as a cancellation.

### Client Names - Exactly as per passport

For security reasons, airlines and our tour operators require your name exactly as it appears on your passport. It is your responsibility to advise these details. If you fail to advise the correct information and we have to re-issue airline tickets or other documentation, we will bill you for costs incurred.

### Insurance

It is a condition of booking that you are insured for the full duration of your tour. Your policy must include emergency evacuation cover. It is advisable to insure expensive equipment separately.

### Cancellation & Refund Policy

After travel has commenced, additional costs due to changes in your itinerary (e.g. airline schedule changes) must be settled by you & any requests for refunds must be made on your return. To cancel your itinerary, notify us in writing. This takes effect the day it is received by us. All monies will be refunded or forfeited as follows:

- 91+ days Refund Deposit
- 76 - 90 days Loss of deposit
- 61 - 75 days 50% of fare\*
- 41 - 60 days 75% of fare\*
- 40 days or less 100% of fare\*

\*Exceptions are made for amounts that can be refunded, such as airfares (less administration and airline regulation fees). The participant will not be exempt from these cancellation and administration penalties in the event of civil unrest, terrorist related incidents or outbreak of flu type epidemics etc.

### Amendments & Deferred Travel

Due to extra administration costs, there will be an automatic minimum charge of 500 ZAR per amendment in addition to any cancellation fees.

### Passport

You must be in possession of a passport valid for at least 6 months beyond your intended stay.

### Visa Requirements

As visa requirements depend on your nationality, The company will not be held liable for travellers traveling without the correct travel documents.

### Vaccinations & Health

For East Africa, Zambia and Congo a certificate of vaccination against Yellow Fever is required. Most other African countries require proof of vaccination if arriving from or transiting through countries with risk of Yellow Fever.

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### Vaccinations & Health Continued

An anti-malarial prophylactic is highly recommended for all African countries. Please consult with a travel medical professional for advice on other vaccination precautions against typhoid, tetanus, polio and meningitis. It is the client's responsibility to ensure he/she has the appropriate vaccinations and documentation.

### Responsibility

PaperJet Travel is the trading name of Archetype Group (Pty) Ltd ("the company" which expression included its employees) accepts bookings subject to the following conditions:

- A booking is accepted only after the receipt of the required security deposit and after the company issues a written confirmation.
- Final balance is received 40 days prior to itinerary commencement, otherwise the company may treat the booking as being cancelled by the client.
- The company is not itself a carrier or hotelier nor does it own aircrafts, hotels or vehicles. The company exercises every care in the selection of carriers, hotels and tour operators & the suppliers of the travel services used as part of the itineraries traded (all of which carriers, hotels, tour operators and other suppliers are called "the other suppliers").
- All bookings with the company are subject to the terms and conditions and limitations of liability imposed by the other suppliers some of whom limit or exclude liability in respect of death, personal injury, delay and loss of or damage to baggage and may require the participant to complete a release of indemnity form prior to commencing the arrangements.
- All tickets, vouchers and documents issued are subject to the terms and conditions under which

- the other suppliers provide their services and the company is not responsible for the carrier caused delays. The terms of your contract are those terms and conditions under which all the other suppliers provide their services.
- The company is not liable in any way for the acts, omissions or default whether negligent or otherwise of the other suppliers pursuant to a contract between the other suppliers and you (which may be evidenced by a ticket, voucher or other document) because the company has no control over the other suppliers.
- The participant is aware that the areas of travel may be politically unstable and that the tours may operate in remote or inaccessible areas and that wild & potentially dangerous animals move freely in the areas where the safaris are conducted.
- The participant further acknowledges that where the tour is conducted in an area without proper medical services, the company is authorised to take such action as thought necessary for the provision of medical services and all associated costs are to be paid by the participant.
- Should the company or the other suppliers deem it desirable for political, climatic or other reasons to amend the trip in which case no objection or claim for compensation will be made by the participant. The company advises that it is compulsory to take out insurance against the above mentioned risks.
- These terms and conditions are incapable of alteration or waiver by the company's employees or representative of the company or of any person providing a service on the tour.

I \_\_\_\_\_ (FULL NAME)  
sign to certify that I have read, understood  
and accepted the booking terms and  
conditions as laid out on this document.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE